

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
PDC Room
10055 Slater Avenue
Fountain Valley, CA 92708

August 28, 2025
3:30 p.m.

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice- Chairperson
Mr. William Mullin, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, June 26, 2025**
(Attachment #1) **Action**
4. **Minutes, Regular Meeting of the Board of Trustees, June 12, 2025**
(Attachment #2) **Information**
5. **Minutes, Regular Meeting of the Board of Trustees, June 18, 2025**
(Attachment #3) **Information**
6. **Minutes, Regular Meeting of the Board of Trustees, July 22, 2025**
(Attachment #4) **Information**
7. **Director's Report** **Information**
8. **Commissioner's Comments** **Information**

9. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

10. Certification of Eligibility Lists

Action

ESP Assistant
Instructional Assistant Mild/Moderate
Instructional Assistant - TK
Behavior Intervention Assistant – General Education (Schoolwide)
Bus Driver
Special Education Data Technician
Preschool Instructor
(Attachments #5-11)

PERSONNEL

11. Job Announcements

Information

(Attachments #12-17)

FINANCIAL

Nothing at this time.

CLOSED SESSION

13. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

14. The next meeting of the Personnel Commission will be:

September 25, 2025
3:30 p.m.
PDC Room

ADJOURNMENT

15. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF JUNE 26, 2025**

DATE: August 22, 2025

Attached for your approval are the minutes of the Personnel Commission regular meeting of June 26, 2025.

RECOMMENDATION

The Personnel Commission approve the minutes of the June 26, 2025 Personnel Commission regular meeting.

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting
MINUTES
June 26, 2025
3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Ms. Cathie Abdel led the Pledge of Allegiance. Present for the entire meeting:

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice-Chairperson
Mr. William Mullin, Member (Absent)
Mrs. Carmen Serna, Director, Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mrs. Carol Davis stated due to Mr. Mullin's absence, automatic second vote invoked for the meeting. Mr. Tony McCombs moved to approve the agenda as presented. Automatic second invoked. Motion carried.

Introduction of Guests

No guests were in attendance.

Introduction of Staff

Mrs. Carmen Serna, Director, Human Resources introduced staff in attendance: Ms. Danette Madison, Personnel Technician; Ms. Abdel, Assistant Superintendent, Personnel; Ms. Mona Green, Director, Early Learning and Extended School Programs; Mr. Jerry Gargus, Assistant Superintendent, Student Services; ESP Coordinators: Natalie Velez, Tamara Wickam, Jana Ramirez, Iridian "Iri" Molina, Desiree Madrid and Kiana Aquino.

Minutes, Regular Meeting of the Personnel Commission, May 15, 2025

Mr. McCombs moved to approve the Minutes as presented. There was an automatic second due to Mr. Mullin's absence. Motion carried.

Minutes, Regular Meeting of the Board of Trustees, May 8, 2025

Presented as an information item only.

Director's Report

Mrs. Carmen Serna reported the completion of the end of the year activities. The year seemed to have gone by very fast. The District Central Office celebrated employees with a barbeque at the Maintenance & Transportation yard. School site employees are also celebrated at their school sites.

Mrs. Serna shared she had the honor of celebrating Tina Dao, District Bilingual Translator, at the Board Meeting on June 18, 2025. Tina was recognized at the Board meeting along with Teacher of the Year and other staff being recognized. It was a great time to celebrate Tina, a true rock star!

Promotions went well at all the school sites and Ms. Serna attended Talbert's promotion. She provided an overview of the summer programs. She reported there were three programs: summer camp run by Ms. Mona Green and her team, Extended School Year (ESY special needs summer program), and Summer Intervention Academy (SIA – academic summer school). There were forty employees for ESY; fifteen employees for SIA, and thirty-eight employees for summer camp. In addition to those employees, the District also hired Food Services Workers, Bus Drivers, Bus Aides, Health Assistants, and Licensed Vocational Nurses (LVNs). Mrs. Serna stated the programs started June 23, 2025 sharing the SIA program was sixteen days and the ESY program was twenty days.

Mrs. Serna wished all a wonderful and restful summer. She also thanked Ms. Christine Fullerton, Assistant Superintendent, Business Services, who was not in attendance, but Mrs. Serna wanted to publicly thank her for providing the Personnel Commission the informative budget presentations during the meetings. Ms. Fullerton was retiring and she would be greatly missed.

Mrs. Serna also stated she looked forward to sharing with the Personnel Commission the job descriptions in more detail later in the meeting per the agenda.

Commissioners' Comments

Mr. McCombs commented the Classified recognition was wonderful and he was glad to be able to attend. He thanked Mrs. Carol Davis who did a great job that evening. He also wished Ms. Christine Fullerton a happy and wonderful retirement.

Public Comments

Mrs. Mona Green thanked Mrs. Carmen Serna for working with her and having many passionate discussions regarding the job descriptions. She appreciated her researching market data analysis and finding compatible positions. She stated the jobs have changed in the last eight years and all of the program is technology based with children signing in/out using technology. Additionally, technology web-based reporting for the State was required. She mentioned the ESP Coordinators have experienced an increase in essential duties and their work is appreciated. Mrs. Green appreciated Mrs. Serna's assistance and attitude of how can we make the needed changes and doing the work to make the changes happen. She understood the amount of work needed to revise job descriptions and shared her appreciation for everyone involved.

Ms. Abdel shared the next steps. She stated the Personnel Commission makes the recommendations for the changes to the job descriptions and placement on the salary schedule to the Board of Trustees. The Board of Trustees would review and need to approve the recommendation. She stated the next Board of Trustees meeting was scheduled for August 2025. The change in salary would probably not be seen in August, but retroactive to July 1st. So, possibly the salary change would be reflective in September.

ADMINISTRATION

Certification of Eligibility Lists

Mr. McCombs motioned to approve eligibility lists for ESP Assistant and Food Services Worker. An automatic second vote due to Mr. Mullin's absence. Motion carried.

Classification Plan Amendment – New Job Description and Revision to Essential Duties for Instructional Assistant Transitional Kindergarten/Kindergarten

Mrs. Serna stated this was the first job description with recommendation changes for the Personnel Commission. The Transitional Kindergarten program had grown with every year, bringing younger students. The 2025-2026 school year, children entering the program were required to be four years of age by September 1st. The age group provided opportunities for educators and instructional assistants to help the children develop their independence.

Mrs. Serna met with numerous Transitional Kindergarten Assistants (TK) and presented the revised essential duties for their position. The Instructional Assistant job description was the foundation for the revised TK Assistant job description with the added essential duty regarding toileting. The school nurses were developing a toileting intake survey and partnering with parents. This toileting intake survey allows parents to provide information about their child's potty training and to state a plan of action for toileting accidents occurring at school. This was not diapering the child. Mrs. Serna explained it was helping the child with toileting and hygiene needs. The TK Assistants she met with confirmed these were the duties they were performing. Mrs. Serna stated prior to the new school year beginning, the district would provide training, clear expectations for the TK Assistants, and would be available to answer any questions.

Mrs. Davis and Mr. McCombs did not have questions. Mr. McCombs moved to approve the new job description and revision to essential duties for Instructional Assistant – Transitional Kindergarten/Kindergarten. There was an automatic second. Motion carried.

Classification Plan Amendment – Revision to Essential Duties for Health Assistant

Mrs. Serna shared she met with all the Health Assistants. She stated she provided them with the proposed job description. She stated it was an opportunity to share feedback and discuss expectations. The Health Assistants used this opportunity to share with one another best practices for performing the toileting duty.

Mrs. Davis asked if the child would report to the health office if a toileting accident occurred. Mrs. Serna clarified, the intention was initially taking care of the situation in the classroom. Mostly the process was dependent upon the parent plan; whether that was having a change of clothes at school or calling the parent. If calling the parent was their request, the child would be sent to the school office for support.

Ms. Cathie Abdel stated the key was building the child's independence with the support of the parents. She stated Mrs. Green had been a key factor with helping the district navigate the process because these children were preschool students transitioning to TK/K programs.

Mrs. Davis asked if there was a motion to approve the revision to the essential duties for Health Assistant and clarified there was not a change in the salary schedule, which Mrs. Serna confirmed. Mr. McCombs motioned to approve the new job description and revision to essential duties for Health Assistant. Automatic second. Motion carried.

Classification Plan Amendment – Revision to Essential Duties for Food Services Field Operations Coordinator and Placement on Range 61 of the Classified Salary Schedule effective July 1, 2025

Mrs. Serna provided a background report. She stated the Food Services Program and services provided for students had drastically evolved within the last couple of years. Specifically, new programs like universal meals. This position was critical for the Food Services program. The proposed recommendations include changes to the essential duties. She shared the current incumbent, Sharon Kircher, was tasked with visiting, inspecting, and auditing all district kitchens which was not part of the essential job duties prior. She was also tasked with working closely with the Food Services Delivery Driver. She works closely with the Director, Food Services for the selection of staff, training, and providing healthy and appetizing food for the students. Mrs. Serna shared she spoke with the Director, Food Services and the Assistant Superintendent that oversees Food Services, and recommends to revise essential duties and to change the salary range from range 56 to range 61 effective July 1, 2025.

Mrs. Davis asked if there was a motion to approve the revision to essential duties for Food Services Field Operations Coordinator and to approve the increase from Range 56 to Range 61 on the salary schedule effective July 1, 2025. Mr. McCombs moved to approve the revision to essential duties for Food Services Field Operations Coordinator and to approve the increase from Range 56 to Range 61 on the salary schedule effective July 1, 2025. Automatic second. Motion carried.

Classification Plan Amendment – Revision to Essential Duties, Education/Experience for Extended School Coordinator and Placement on Range 49 of the Classified Salary Schedule effective July 1, 2025

Mrs. Serna stated she was happy to present this recommendation as many of the incumbents were present. Mrs. Serna stated this classification has been one of the most recruited for position in the four years she had been with the District. This was a work in progress and took time to make the changes. There were many meetings with Mrs. Mona Green to determine what needed to be accomplished to set the program up for success. Mrs. Serna thanked all the ESP Coordinators in attendance.

Mrs. Serna stated that the Extended School Program (ESP) has extensively grown. The program serves approximately 1,000 students. The ESP is well-organized and planned activities. One of the keys to the program success are the ESP Coordinators. The essential duties were revised to accurately reflect the scope of duties they were performing. They are the liasons between the parents and students. Mrs. Serna's recommendation was to change the salary range from range 44 to range 49 effective July 1, 2025. Another change was the education and experience. The equivalency part was removed from the job description. The recommended job description was provided to the Personnel Commission.

Mr. McCombs motioned to approve the revision to the essential duties for Extended School Coordinator, to revise the education and experience on the job description to: Option 1: Bachelors degree in job related area plus two years supervisory experience and a valid site supervisor permit; Option 2: Associates degree in job related area plus three years supervisory experience and a valid site supervisor permit, to increase the salary range from range 44 to range 49 on the salary schedule effective July 1, 2025, and to approve the removal of equivalency from the job description. Mrs. Davis stated it was moved and there was an automatic second. Motion carried.

Classification Plan Amendment – Revision to Essential Duties, Education/Experience for Recreation Coordinator and Placement on Range 49 of the Classified Salary Schedule effective July 1, 2025

Mrs. Serna stated the Recreation Coordinator position was a summer program position that was equivalent to the ESP Coordinator position. Mrs. Serna stated she was able to meet with and to work with Mrs. Mona Green to review the job description and revised outdated essential job duties. Her recommendation for the Recreation Coordinator position was to revise essential duties, revise education and experience, and to change the salary range from range 44 to range 49, and to remove the equivalency.

Mrs. Davis commented it was wonderful to see the updates to the essential duties. Mrs. Davis stated it was recommended to approve the revision to the essential duties for Recreation Coordinator, to revise the education and experience to: Option 1: Bachelors degree in job related area plus two years supervisory experience and a valid site supervisor permit; Option 2: Associates degree in job related area plus three years supervisory experience and a valid site supervisor permit, to increase the salary range from range 44 to range 49 on the salary schedule effective July 1, 2025, and to remove equivalency from the job description. Mrs. Davis asked if there was a motion, Mr. McCombs moved to approve with automatic second. Motion carried.

Classification Plan Amendment – Revision to Education/Experience for Assistant Recreation Coordinator

Mrs. Serna explained this position was in the same job family for summer programs; the Assistant Recreation Coordinator. The revisions to this position's job description are to the education and experience, recommending the removal of the equivalency, and eliminating the twelve Early Childhood credit hours. There are no recommendations for a salary change for this position.

Mrs. Davis stated it was recommended to revise the education and experience for Assistant Recreation Coordinator to: Associates degree with job-related experience and to remove equivalency from the job description. Mrs. Davis asked for a motion. Mr. McCombs motioned and an automatic second vote was noted. Motion carried.

Mrs. Davis expressed appreciation for the hard work, detail and time put into each job description. She stated the work keeps the Personnel Commission informed and aware of what was happening which was very important.

Mrs. Serna responded by thanking the Personnel Commission for their support, their willingness to hear recommendations, and working as a team. She expressed her appreciation to the ESP Coordinators during this review process and recommendation of the job description. She mentioned although CSEA was unable to attend the meeting, they were also part of the team and included with the discussions and review process.

PERSONNEL

Job Announcements

Mrs. Davis reviewed information only job announcements for the dual certification postings for Food Services Worker, Instructional Assistant – 2025-2026 Pool – Kindergarten & Transitional Kindergarten, and Special Education Data Technician.

Mrs. Serna provided an update for the Transitional Kindergarten posting. As registrations are received, there may be a need for additional hirings for the position.

FINANCIAL

2025-2026 Personnel Commission Budget – Second Reading and Approval

Mrs. Davis inquired if there were any changes from the first reading. Mrs. Serna advised the process was to have the first reading during the May Personnel Commission meeting with a public hearing. This would be the second and final reading of the 2025-2026 Personnel Commission budget that would be sent to Orange County Office of Education

Mr. McCombs motioned to approve the 2025-2026 Personnel Commission Budget. Automatic second vote. Motion carried.

Approval of Invoice for Cooperative Organization for the Development of Employee Selection Procedures (CODESP)

Mr. McCombs motioned to approve the 2025-2026 membership invoice for COSESP. Automatic second vote. Motion carried.

Approval of Invoice for Personnel Commissions Association of Southern California (PCASC)

Mr. McCombs moved to approve the 2025-2026 membership invoice for PCASC. Automatic second vote. Motion carried.

Approval of Invoice for California School Personnel Commissioners Association (CSPCA)

Mr. McCombs motioned to approve the 2025-2026 membership invoice for CSPCA. Automatic second vote. Motion carried.

CLOSED SESSION

No closed session was required.

NEXT MEETING

The next meeting of the Personnel Commission will be:

**Regular Meeting:
August 28, 2025, at 3:30 p.m.
PDC Room**

ADJOURNMENT

The June 26, 2025, regular meeting of the Personnel Commission adjourned at 4:06 p.m.

Mrs. Davis, Chairperson

Mr. McCombs, Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JUNE 12, 2025**

DATE: August 22, 2025

Attached for your information are the minutes of the Board of Trustees regular meeting of June 12, 2025.



Board of Trustees Regular Meeting - Jun 12 2025 Minutes

Thursday, June 12, 2025 at 5:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 5:00 P.M.

1. Roll Call

- Sandra Crandall, President
- Dennis Cole, President Pro Tem (absent)
- Phu Nguyen, Clerk
- Ashley Ramirez, Member
- Steve Schultz, Member

B. APPROVAL OF AGENDA

1. Agenda for June 12, 2025 Regular Board of Trustees Meeting

ACTION:

Moved by: Steve Schultz

Seconded by: Phu Nguyen

Carried 4-0

- Sandra Crandall - Aye
- Phu Nguyen - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

D. CLOSED SESSION

1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
2. Pupil Personnel: Education Code 35146
3. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
4. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5
5. Anticipated litigation pursuant to Government Code Section 54956.9(d)(2): Case number 24-25-99-13

E. OPEN SESSION -- 6:00 PM

1. Pledge of Allegiance was led by Mr. Nguyen.

F. REPORT OF CLOSED SESSION

1. The Board President reported that the Board took action on two items in closed session.
By the motion of Mrs Crandall and seconded by Mrs. Ramirez, the governing Board took action by a vote of 4-0 to authorize the superintendent or designee to release employee #5217 from all district employment effective June 27, 2025, pursuant to Education Code Section 44929.21
The Board voted in closed session to approve Settlement Agreement #24-25-99-13 by a vote of 4-0.

G. RECOGNITION/ANNOUNCEMENT

1. Through the Eyes of a Student
It is the interest of the Board of Trustees to learn our students' perspectives of our schools as experienced and shared by

them.

On behalf of the Board, Mrs. Crandall read the words of Konnor PhaM, a preschool student at Courreges.

H. SPECIAL PRESENTATION

1. Recognition Fountain Valley Schools Foundation

Background:

It is an interest of the Board of Trustees to recognize outstanding community volunteers who give generously of their time and talents to benefit our schools, teachers and students.

The Fountain Valley School District is very grateful for the ongoing partnership with the Fountain Valley Schools Foundation, and for their support of music, robotics, our libraries, and teachers through their generous grants.

2. Recognition of Parent Teacher Association and Parent Teacher Organization Presidents and Superintendent-Parent Council Board Members

Background:

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools.

The Fountain Valley School District is thankful for Parent Teacher Associations and Parent Teacher Organizations and Superintendent-Parent Council members.

3. Celebration of Fountain Valley School District's Teachers Completing the Two-Year Induction Program and Their Induction Coaches

Background:

It is in the interest of the Board of Trustees to recognize the commitment and dedication of both teachers and their mentors who have supported professional growth and student success through the Induction Program.

The Board wishes to celebrate the following teachers who have successfully completed the District's rigorous Two-Year Induction Program and are now eligible to receive their Clear

Teaching Credential: **Maddi Bergdahl, Jennifer Bernhardt, Jennifer Campbell, Sean Ellis, Jennifer Kral, Sage Moore, Bailey Moses, Jordan Schochet, Carly Schulenburg, Ashley Stapf, Alea Turner, Larry Turner, David Volkert, Suzy Washburn, and Sean Williams.**

In addition, the District proudly recognizes the dedication and support provided by the following Induction Coaches, who mentored these teachers throughout the program: **Daniel Garcia, Julie Grudt, Emily Harvest, Randi Hubbard, Brooke James, Kathy Lewis, Dana Liccardo, Kristi Manthorne, Katie McLemore, Alison O'Dell, James Tilka, Daniel Weireter, and Kevin Yamabe.**

We thank these educators for their ongoing commitment to the teaching profession, to their students, and to the success of our District.

Submitted by:

Personnel Services

4. Celebration of FVSD's Classified Employee of the Year

Background:

The Board of Trustees joined staff and the community to celebrate Fountain Valley School District's 2025 Classified of the Year, **Tina Dao.**

Submitted by:

Superintendent's Office

5. Celebration of FVSD Teacher of the Year

Background:

The Board of Trustees joined staff and the community to celebrate Fountain Valley School District's 2025 Teacher of the Year, **Emi Allen.**

Submitted by:

Superintendent's Office

6. Introduction of Masuda Principal, Dr. Patrick Ham
Superintendent, Dr. Katherine Stopp, joined the Board of Trustees in congratulating Dr. Patrick Ham on his new role as the Principal, Masuda Middle School, effective July 1, 2025.

7. Introduction of Executive Director, Special Education, Cara Robinson
Superintendent, Dr. Katherine Stopp, joined the Board of Trustees in congratulating Cara Robinson on her new role as Executive Director, Special Education, effective July 1, 2025.

I. RECESS

J. STAFF REPORTS

1. Budget Update

Background:

Assistant Superintendent, Business Services Christine Fullerton and Director Fiscal Services, Pooja Shah provided an update for the Board of Trustees on the State Budget and its effect on the Fountain Valley School District.

K. BOARD MEMBER REPORTS

Mrs. Ramirez remarked on what a busy month of fun and celebration it had been. She noticed a common thread in all her visits were all the wonderful people in FVSD, thanked all those who support our students and wished everyone a wonderful last few days of school.

Mr. Schultz shared his article in the School News Roll Call magazine, written on behalf of the Board. He toured Cox Elementary School. He attended a transition meeting and thanked all the folks who help students moving from 8th grade to high school. He thanked Dr. Kiva Spiratos and the scholarships given to FVHS students from the non-profit organization that she founded in honor of her late brother. He's proud of all the people in FVSD and that they lead with love.

Mr. Nguyen attended many Spring sings, end of the year events, and recognitions. He thanked teachers and staff for making this a great season for our students and families.

Mrs. Crandall thanked everyone who helped with the coordinating of our music and choir programs. She attended 30 events since our last meeting, one of which was the middle school track and field tournament, where there was much excitement as two records were broken. She reflected on two committees: the Fountain Valley Schools Foundation where Plavan Principal, Dr. Ham showcased the use of mini-pads in TK classrooms and Newland Principal, Mr. Ploski highlighted the Splatter Learning Family

Night, additionally Maggie Lee from the City of FV shared about the sister city program. The 10th annual golf tournament was a smashing success and they netted over \$37, 000, their highest ever. Lastly, she and Mrs. Ramirez participated in an investment committee, interviewing investment firms for the District.

L. PUBLIC HEARING

1. Public Hearing on 2025-2026 Budget

Background:

A public hearing shall be held for the purpose of discussing the proposed 2025-2026 budget prior to approval by the Board of Trustees. Public input is welcomed (see attachment).

Submitted by:

Business Services

Attachments:

[Public Hearing-Budget 2025-26.pdf](#) 

[2025-26 Adopted Budget Report.pdf](#) 

There were no requests to address the Board.

2. Public Hearing on the 2025-2026 Local Control Accountability Plan

Background:

A public hearing shall be held for the purpose of discussing the Fountain Valley School District's Local Control Accountability Plan for the school year ending June 30, 2026. Public input is welcome.

Submitted by:

Educational Services

Attachments:

[FVSD 2025-26 Local Control Accountability Plan for Public Hearing.pdf](#) 

There were no requests to address the Board.

3. Public Hearing on 2024-2025 Tentative Agreement between Fountain Valley School District and California School

Employees Association, Chapter 358

A public hearing shall be held to receive public comment on the proposed agreement for the 2024-2025 school year between

Fountain Valley School District and the California School Employees Association, Chapter #358. Public input is welcome.

Attachment:

[PUBLIC HEARING Tentative Agreement 2024-2025 CSEA.pdf](#)



There were no requests to address the Board.

M. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public Information Officer/Executive Assistant to the Superintendent. Each speaker is limited to 3 minutes.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There were four requests to address the Board:

Jeremy Talley, FVSD employee who thanked Mrs. Fullerton for her leadership and congratulated her on retirement

Kimberly Hales, Oka parent who commented on visual and performing art instruction time

Tran Nguyen, Plavan parent who commented on visual and performing arts instruction time

Michele Cruz and Brit Hughes, FVSD employees who commented on visual

and performing arts instruction time

N. LEGISLATIVE ITEMS

1. Public Disclosure of Collective Bargaining Agreement between Fountain Valley School District and California School Employees Association, Chapter 358 for the 2024-2025 school year

Background:

Attached is the Public Disclosure of Collective Bargaining Agreement, required by AB1200, between the Fountain Valley School District and the California School Employees Association, Chapter #358, for the 2024-2025 school year.

Submitted By:

Business Services

Attachment:

[2024-25 FVSD CSEA AB 1200.pdf](#) 

It is recommended that the Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and the California School Employees Association, Chapter #358, for the 2023-2024 school year.

Moved by: Ashley Ramirez

Seconded by: Steve Schultz

Carried 4-0

- Sandra Crandall - Aye
- Phu Nguyen - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

2. Agreement Between Classified School Employee Association and its FVSD Chapter #358 and the Fountain Valley School District

On May 2, 2025, CSEA and its FVSD Chapter #358, and the Fountain Valley School District reached a tentative agreement on all bargaining matters related to the 2024-2025 classified contract. The tentative agreement includes a one-time off

schedule 1.5% salary payment based on the employee's annual salary as of April 1, 2025, and a one-time \$1000 health and welfare stipend for full-time classified bargaining unit members and a one-time \$500 health and welfare stipend for part-time classified bargaining unit members employed with the district at the time of ratification of the 2024-2025 agreement, in addition to changes and/or additions to contract language detailed in the attached Tentative Agreement.

[Tentative Agreement between FVSD and CSEA and its FV Chapter #358.pdf](#) 

It is recommended that the Board of Trustees approve the Tentative Agreement Between the Classified School Employee Association and the Fountain Valley School District, pending ratification by the classified bargaining unit members and approval of the AB 1200.

Moved by: Sandra Crandall

Seconded by: Phu Nguyen

Carried 4-0

- Sandra Crandall - Aye
- Phu Nguyen - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

3. Management and Confidential Employees Salary Increase for 2024-2025 Year

BACKGROUND

Management and confidential employees in the Fountain Valley School District are not represented by a bargaining unit. Historically these District employees have received similar salary increases as the District's bargaining unit members. The District recently concluded negotiations with the California School Employees Association, and its FVSD Chapter 358 (CSEA) for the 2024-25 school year.

For 2024-25 CSEA members tentatively agreed to a one-time off schedule 1.5% salary payment based on the employee's annual salary as of April 1, 2025 and a one-time \$1,000 health

and welfare stipend for full-time employees and a one-time \$500 health and welfare stipend for part-time employees employed at the time of CSEA ratification.

The District's management and confidential employees will receive the same salary and benefits increases as those for CSEA members.

It is recommended that the Board of Trustees approves the Management and Confidential Employees Salary Increases for the 2024-25 school year pending the ratification of the tentative agreement between the California School Employees Association, and its FVSD Chapter 358 (CSEA) and Fountain Valley School District and Board approval of the AB1200.

Moved by: Ashley Ramirez

Seconded by: Phu Nguyen

Carried 4-0

- Sandra Crandall - Aye
- Phu Nguyen - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

O. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS

ACTION: Approval of Consent Agenda Items

Moved by: Phu Nguyen

Seconded by: Sandra Crandall

Carried 4-0

- Sandra Crandall - Aye
- Phu Nguyen - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

1. Minutes of May 8, 2025 Board of Education Meeting

[Board of Trustees Regular Meeting - May 08 2025 - Minutes - Html](#) 

2. Certificated Personnel Items

Background:

Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Personnel Services

Recommended Action:

Approval/Ratification of the Certificated Personnel items.

Attachments:

[Certificated Personnel Items](#) 

[2025-26 Sports Tournaments](#) 

[CSULB Educational Affiliation Agreement exp. 2030-06-30](#) 

3. Classified Personnel Report

Background:

Approval of the consent calendar will approve the Classified Personnel Report, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Human Resources

Recommended Action:

Approval/ratification of the Classified Personnel Report

Attachment:

[Classified Personnel Report 6-12-2025.pdf](#) 

4. Approve/Ratify Purchase Orders

Background:

Purchase orders have been processed in accordance with the rules and regulations of the Board of Trustees and applicable

legal requirements of the State of California.

Submitted by:

Business Services

Attachments:

[PO REPORT 4-22-25 thru 5-27-25.pdf](#) 

[PO CHANGE REPORT 4-22-25 thru 5-27-25.pdf](#) 

5. Warrants

Background:

In order for vendors to be paid, the County School Claims Office requires all vendors' checks to be approved by the Board of Trustees.

Submitted by:

Business Services

Attachments:

[FY 2024-2025 Board Report 05.28.25.pdf](#) 

6. Board Policy 3311 Bids - (Second Reading)

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy Board Policy 3311 Bids requires updates to reflect changes and updates to language regarding instances when bids are not required and bid protests. Revisions to BP 3311 are being brought to the Board of Trustees for approval.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approves the revisions to Board Policy 3311.

Attachment:

[3311 Bids](#) 

7. Board Policy 3311.1 Uniform Public Construction Cost Accounting Procedures - (Second Reading)

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy 3311.1 Uniform Public Construction Cost Accounting Procedures requires updates to reflect changes and updates to language regarding authorization for the Board to declare that a project can be performed more economically by employees of the district. Revisions to BP 3311.1 are being brought to the Board of Trustees for approval.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approves the revisions to Board Policy 3311.1.

Attachment:

[3311.1 Uniform Public Construction Cost Accounting Procedures](#) 

8. Board Policy Emergency Schedules 3516.5 (Second Reading)

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy Board Policy 3516.5 - Emergency Schedules requires updates to reflect changes and updates to language regarding requirements for a apportionment waiver and the use of automatic dialing notification. Revisions to BP 3519.5 are being brought to the Board of Trustees for approval.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approves the revisions to Board Policy 3516.5.

Attachment:

[3516.5 Emergency Schedules](#) 

9. Board Policy 3580 District Records - (Second Reading)

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy Board Policy 3580 District Records requires updates to reflect changes and updates to language regarding cybersecurity breaches. Revisions to BP 3580 are being brought to the Board of Trustees for approval.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approves the revisions to Board Policy 3580.

Attachment:

[3580 District Records](#) 

10. Approval of Resolution 2025-24 Temporary Inter-Fund Transfers from Fund 40 in 2025-26 Fiscal Year

Background:

Due to the timing of when State Apportionments are received throughout the 2025-26 school year, it may be necessary for cash flow purposes that the District completes a temporary transfer from Fund 40 into any fund with a negative balance. The amount of this borrowing is not to exceed \$4,000,000. In accordance with Education Code 42603, any transfer shall be repaid by the close of the fiscal year or in the following fiscal

year if the transfer takes place within the final 120 calendar days of a fiscal year end.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approve RESOLUTION 2025-24, allowing the temporary inter-fund transfer of funds from Fund 40 in the 2025-26 fiscal year.

Attachment:

[2025-26 Interfund Borrowing Resolution.pdf](#) 

11. Quality Rating and Improvement System (QRIS) Participation Agreement with the Child Care Programs Department

Background:

This Agreement aims to facilitate collaboration, access, and service coordination between QRIS (Quality Rating and Improvement System), HUBBE (Hubbe, Inc.), and the Fountain Valley School District Child Care Programs Department. The aim is to implement the Orange County QRIS program effectively and meet the grant requirements.

The FVSD California State Preschool Program (CSPP) will receive \$10,500.00 at each site for achieving a 5-star Rating. QRIS will review State Preschool Programs exclusively during the 2024/2025 school year.

Recommended Action:

It is recommended that the Board of Trustees approves the agreement between OCDE/QRIS, HUBBE, and the Fountain Valley School District for the school year 2024-2025.

Submitted By:

Educational Services

Attachments:

[Fountain Valley SD 10006720 -QRIS District CSPP Block \(1\).pdf](#) 

12. Approve the Agreement with Corinne Loskot Consulting Inc., In Order to Assist with State School Facilities Funding

Background:

The Fountain Valley School District has been working with Corinne Loskot Consulting, Inc. (CLC) since 2019 to secure State Facilities Program Funding for the district. The District has received over \$11 million in facilities funds and currently has approved projects on the list to be funded in the future. The team at CLC's more than thirty years of planning experience in public school facilities development and has been instrumental in securing this funding for FVSD.

CLC's team continues to establish State Facilities Program (SFP) funding eligibility at each of the District's ten schools. Additional work on the District's behalf will include:

1. Prepare submittals and respond to review for CDE and OPSC on pending modernization applications
2. Prepare and submittals requested paperwork to OPSC on funded applications
3. Assist with financial and project audits on funded applications

Fiscal Impact:

The one year agreement, through June 2026, is not to exceed \$60,000.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approve the Agreement with Corinne Loskot Consulting, Inc. in order to assist the District with State School Facilities Funds.

Attachment:

[FVSD CLC proposal agreement 1 year 2025 2026 mg lr 250403.pdf](#) 

13. Approve the Addendum to the ATM Site License and Service Agreement Between the Fountain valley School District and SchoolsFirst Federal Credit Union

Background:

The original ATM Site License and Service Agreement, for the ATM machine at the District Office, was entered into in August of 2006 for a term of three years. Since that time the agreement has been renewed, each time for an additional

three years with the most current renewal term ending in July of 2025. If approved, this addendum would renew the agreement until July 18, 2028.

Fiscal Impact:

There is no fiscal impact to the District.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approves the Addendum to the ATM Site License and Service Agreement between the Fountain Valley School District and SchoolsFirst Federal Credit Union.

Attachment:

[Fountain Valley School District - Addendum #6 - \(11782\) - 05-05-2025.pdf](#) 

14. 2025-26 Mandate Block Grant

Background:

Senate Bill (SB) 1016 established a Mandate Block Grant program. School Districts may receive funding through the Mandate Block Grant or through the long-standing claims reimbursement process. The State has encouraged districts to elect the Block Grant as funding for the previously traditional method of individual filing has all but been eliminated in the current year's State Budget. Additionally, over the past twelve years, districts have received Block Grant funds in a timelier manner than those who chose to file individual claims.

The District has elected to participate in the Mandate Block Grant program in each of the last thirteen years.

Fiscal Impact:

The proposed state budget for 2025-26 includes a Mandated Block Grant allocation of \$39.0939. per ADA of unrestricted funding for Elementary School Districts during the fiscal year. This equates to approximately \$226,000 for the District.

Submitted By:

Business Services

Recommendation:

It is recommended that the Fountain Valley School District elect Block Grant funding effective for the 2025-26 fiscal year and authorize the Superintendent or his designee to sign all documents.

15. Approval of Instructional Continuity Plan for 2025-26

Background:

Each year, the Fountain Valley School District Board of Trustees is presented with Comprehensive School Safety Plans (CSSP) for each of the District's ten schools. Recent legislation, California Senate Bill 153, added a new component that must be incorporated into those plans by July 1, 2025. This new component, an Instructional Continuity Plan (ICP), is intended to ensure all students can access instruction during a natural disaster or emergency.

The ICP is similar to the Learning Continuity and Attendance Plan developed to address the COVID-19 pandemic. However, the ICP is drafted through the lens of a plan that can be implemented to address natural disasters or other emergencies. In developing the ICP, staff reviewed numerous emergency plans from across the country, extensively referenced the District's Learning Continuity Plan, which the Board approved in September 2020, and gathered input from department heads responsible for implementing the various components of the plan.

Per CA Education Code Section 32282, the Instructional Continuity Plan addresses the areas of (1) Communication, (2) Technology, (3) Instruction and Assessment, (4) Access, (5) Professional Learning, (6) Well-being, (7) Support Services, (8) Site-based Collaboration, and (9) Return to Site Based Learning. Beginning in the 2025-26 school year, FVSD schools will include the Instructional Continuity Plan as an attachment to their Comprehensive School Safety Plans.

Submitted By:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves the Instructional Continuity Plan to be included in each school's

Comprehensive School Safety Plan for the 2025-26 school year.

Attachments:

[FVSD Instructional Continuity Plan - 2025-26.pdf](#) 

16. Approval of Memorandum of Understanding with the Cotsen Foundation and Fountain Valley School District - Gisler Elementary School

Background:

Fountain Valley School District has a long-standing relationship with the Cotsen Foundation. In June 2024, the FVSD Board of Trustees approved the participation of Gisler Elementary School in the Cotsen Foundation's "Art of Teaching" Program. The mission of this program is to transform good teachers into great teachers through the Art of Teaching mentor/fellow program.

Gisler Elementary School will enter its second year of the "Art of Teaching" program. Cotsen Foundation will be generously funding (1) a full-time teacher mentor position (chosen from among the school's existing teaching staff), (2) annual stipends for teachers selected as fellows during the two-year program, and (3) substitute costs to enable collaboration and participation in professional development events. This represents a total investment by the Cotsen Foundation of over \$180,000 for the 2025-26 school year.

We are pleased to share that the following teachers will continue to participate in the program:

Jody Brekke (Mentor), Whitney Goltermann (Fellow), Jennifer Boyack (Fellow), Erik Miller (Fellow), Krista Hebel (Fellow), Carissa Nunn (Fellow), and Jolene Solarzano (Fellow)

The Art of Teaching program also supports principals through collaborative learning environments. Principals receive the same opportunities mentors and fellows receive to observe excellent teaching, read professional books, and attend professional development workshops and conferences.

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves the Memorandum of Understanding between FVSD and the Cotsen Foundation to provide the "Art of Teaching" mentoring program at Gisler Elementary School for the 2025-26 school year.

Attachments:

[Gisler, Fountain Valley - Award Letter Year 2 \(2025-2026\).pdf](#)



17. Approval of Memorandum of Understanding with the Cotsen Foundation and Fountain Valley School District - Tamura Elementary School

Background:

Fountain Valley School District has a long-standing relationship with the Cotsen Foundation. In June 2024, the FVSD Board of Trustees approved the participation of Tamura Elementary School in the Cotsen Foundation's "Art of Teaching" Program. The mission of this program is to transform good teachers into great teachers through the Art of Teaching mentor/fellow program.

Tamura Elementary School has been selected to enter a Post-Fellowship year of the "Art of Teaching" program. Cotsen Foundation will be generously funding (1) a full-time teacher mentor position (chosen from among the school's existing teaching staff), (2) annual stipends for teachers selected as fellows during the two-year program, and (3) substitute costs to enable collaboration and participation in professional development events. This represents a total investment by the Cotsen Foundation of over \$185,000 for the 2025-26 school year.

We are pleased to share that the following teachers will continue to participate in the program:

Nicole Hunter (Mentor), Deborah Huelle (Fellow), Michelle Carr (Fellow), Gaby Lopez (Fellow), Sara Spirk (Fellow), Allison Van Voy (Fellow), and Rebecca Hom (Fellow)

The Art of Teaching program also supports principals through collaborative learning environments. Principals receive the same opportunities mentors and fellows receive to observe excellent teaching, read professional books, and attend

professional development workshops and conferences.

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves the Memorandum of Understanding between FVSD and the Cotsen Foundation to provide the "Art of Teaching" mentoring program at Tamura Elementary School for the 2025-26 school year.

Attachments:

[Tamura, Fountain Valley - Award Letter Post-Fellowship \(2025-2026\).pdf](#) 

[MOU Post-Fellowship \(2025-2026\) - Tamura, Fountain Valley.pdf](#) 

18. Retainer Agreement for Legal Services in the 2025-26 School Year with the Law Offices of Margaret A. Chidester & Associates

Background:

The Law Offices of Margaret A. Chidester & Associates will be retained for the purpose of providing specific legal services pertaining to District business and related matters as may be specifically directed by the Superintendent/designee, including but not limited to, labor, employment, personnel, pupil personnel, special education, instructional compliance, contractual, business transactional, real property and governance issues.

The agreement with Margaret A. Chidester, Attorneys at Law, is attached for consideration for approval through the 2023-24 school year. For 2023-24, the agreement contains up to a \$10.00 per hour rate increase.

Recommendation:

It is recommended that the Board of Trustees approves the retainer agreement for legal services in 2023-24 with the law offices of Margaret A. Chidester & Associates.

Submitted by:

Personnel Services

Attachments:

P. SUPERINTENDENT'S REPORT/ NEW BUSINESS

Dr. Stopped thanked those who made public comments this evening and we'd love to have an opportunity to meet with you and answer your questions and noted that Dr. Gargus's team would reach out to them.

She thanked families, staff and students for a wonderful year and look forward to welcoming you back August 27th for the next school year.

Q. CLOSED SESSION (IF NECESSARY)

R. ADJOURNMENT

1. Meeting Adjourned at 7:56 pm

ACTION:

Moved by: Steve Schultz

Seconded by: Ashley Ramirez

Carried 4-0

- Sandra Crandall - Aye
- Phu Nguyen - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

2. Next Meeting Wednesday, June 18, 2025

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JUNE 18, 2025**

DATE: August 22, 2025

Attached for your information are the minutes of the Board of Trustees regular meeting of June 18, 2025.



**FOUNTAIN VALLEY
SCHOOL DISTRICT**
Board of Trustees Meeting

Board of Trustees Regular Meeting - Jun 18 2025 Minutes

Wednesday, June 18, 2025 at 5:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 5:00 P.M.

1. Roll Call

- Sandra Crandall, President
- Dennis Cole, President Pro Tem
- Phu Nguyen, Clerk (absent)
- Ashley Ramirez, Member
- Steve Schultz, Member (via phone, due to just cause)

B. APPROVAL OF AGENDA

1. Agenda for June 18, 2025 Regular Board of Trustees Meeting

ACTION:

Moved by: Ashley Ramirez

Seconded by: Dennis Cole

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

D. CLOSED SESSION

1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
2. Pupil Personnel: Education Code 35146
3. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
4. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5

E. OPEN SESSION -- 6:00 PM

1. Pledge of Allegiance led by Mr. Cole

F. REPORT OF CLOSED SESSION

1. The Board President reported no reportable action was taken in closed session.

G. SPECIAL PRESENTATION

1. Recognition of Retiring Assistant Superintendent, Business Services, Christine Fullerton
In appreciation of more than 32 years dedicated to public education, including 11 and 1/2 years of service to the Fountain Valley School District, Dr. Stopp and Mrs. Crandall, on behalf of the Board of Trustees honored and thanked Mrs. Christine Fullerton, retiring Assistant Superintendent, Business Services.

H. BOARD MEMBER REPORTS

Mr. Schultz went to the Masuda 8th Grade Promotion with President Crandall and a highlight for him was seeing his niece promote this year. He thanked the Masuda staff for allowing him to hand his niece her diploma as she crossed the stage. He thanked Mrs. Fullerton for everything, and for

being a rock for FVSD and mentioned how grateful he is for her leadership.

Mr. Cole had a great time at the FVSD Certificated Recognition Luncheon this month, especially the years of service recognition. He also attended the Orange County School Board's legislative update. He thanked Mrs. Fullerton for all her knowledge, wisdom she's brought to our district and her willingness to share it with the Board.

Mrs. Ramirez attended the Fulton 8th grade promotion ceremony and commented on the excellence of the two student speakers. She also thanked Mrs. Fullerton for all the ways she has impacted students and families.

Mrs. Crandall noted that the academic year ended last Friday, June 13th and thanked everyone who made it wonderful. She attended the Masuda promotion where 271 students crossed the stage. She thanked her fellow board members for their service to the District, especially this month with two meetings in six days.

I. PUBLIC HEARING

1. Public Hearing on 2024-2025 Tentative Agreement between Fountain Valley School District and Fountain Valley Education Association

A public hearing shall be held to receive public comment on the proposed agreement for the 2024-2025 school year between

Fountain Valley School District and the Fountain Valley Education Association. Public input is welcome.

Attachments:

[PUBLIC HEARING Tentative Agreement 2024-25 with FVEA.pdf](#)



[2024-2025 Tentative Agreement between FVSD and FVEA.pdf](#)



There were no requests to address the Board.

J. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public Information Officer/Executive Assistant to the Superintendent. Each speaker is limited to 3 minutes.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There was one request to address the Board.

Kim Engelby, Chief Financial Officer, County of Orange, who spoke on Item 7, and came to offer her support for a smooth transition of the Fund 40 investment.

K. LEGISLATIVE ITEMS

1. Approval of the FVSD 2025-26 Local Control Accountability Plan (LCAP)

Background:

Each year, school districts in California are required to develop and adopt a Local Control Accountability Plan (LCAP). The LCAP serves as the instrument through which schools present detailed plans for the utilization of funding received through the Local Control Funding Formula. Under Education Code Section 52060, the LCAP must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code Section 52052. LCAP goals must be written to address each of the identified eight state priority areas, including:

Basic Services

Implementation of Common Core State Standards

- Student Achievement
- Other Student Outcomes
- Course Access
- Student Engagement

- School Climate
- Parent Involvement

An important component of the 2025-26 LCAP is the Budget Overview for Parents. This component of the LCAP is intended to be a user-friendly budget summary linking the District's goals, actions, and services described in the LCAP to the District Budget.

A significant requirement of the LCAP development process is to gather input from multiple educational partner groups, including parents, staff, students, and community members. Over the past six months, input from more than 800 educational partners contributed to the development of the goals, actions, and evaluative metrics included in the 2025-2026 LCAP. The 2025-2026 LCAP marks the second year of a three-year LCAP cycle, which spans from 2024-2025 through the 2026-2027 school year.

On February 13, 2025, Dr. Jerry Gargus and Dr. Kiva Spiratos provided the Board of Trustees with an overview of the 2025-26 LCAP (including initial budgetary updates from the State of California), an update on the progress toward the 2025-26 LCAP Goals and information related to educational partner input gathered to that point in the 2025-26 LCAP development process.

Under CA Education Code Section 52060, a public hearing was held at the regular meeting of the Board of Trustees on June 12, 2025, to solicit comments from the community regarding the specific actions and expenditures proposed in the LCAP. Per Education Code 52060, the Governing Board shall adopt the LCAP and the annual budget in a subsequent public meeting on or before June 30.

Submitted by:

Educational Services

Attachments:

[2025-26 Local Control Accountability Plan.pdf](#) 

It is recommended that the Board of Trustees approves the Local Control Accountability Plan for the 2025-26 school year.

Moved by: Dennis Cole

Seconded by: Ashley Ramirez

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

2. Approval of the 2025 Local Control Accountability Plan
Federal Addendum

Background:

Local Education Agencies (LEAs) applying for Every Student Succeeds Act (ESSA) funds must complete the Local Control Accountability Plan (LCAP) Federal Addendum as part of meeting the requirements for the ESSA LEA Plan.

The LCAP Federal Addendum must be completed and submitted to the California Department of Education (CDE) to apply for ESSA funding. Districts are encouraged to review the LCAP Federal Addendum annually with their LCAP, as ESSA funding should be considered in yearly strategic planning.

Fiscal Impact:

Approval of the 2025 LCAP Federal Addendum is required to receive federal funding for the District.

Submitted by:

Educational Services

Attachments:

[FVSD 2025-26 Local Control Accountability Plan Federal Addendum.pdf](#) 

It is recommended that the Board of Trustees approve the LCAP Federal Addendum as presented in order for the District to apply for, and receive, Federal Title I, Title II, Title III, and Title IV funding.

Moved by: Sandra Crandall

Seconded by: Steve Schultz

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

3. Approval of the 2025 CA Schools Dashboard Local Performance Indicator Self-Reflection

Background:

The California School Dashboard is an online tool reporting how local education agencies and schools perform on the state and local indicators included in California’s school accountability system. Beginning with the release of the California Schools Dashboard in 2017, local education agencies must complete the self-reflection tool for the local indicators in conjunction with the approval of the Local Control Accountability Plan.

The State Board of Education (SBE) approved standards for the local indicators that support LEAs in measuring and reporting their progress within the appropriate priority area. For each local indicator, the performance standards are as follows:

- Annually measure its progress in meeting the requirements of the specific LCFF priority
- Report the results as part of a non-consent item at a regularly scheduled public meeting of the local governing board/body in conjunction with the adoption of the LCAP
- Report results to the public through the Dashboard, utilizing the SBE-adopted self-reflection tools for each local indicator.

Using the California Department of Education’s Local Indicator Self-Reflection Tool, FVSD demonstrated that District actions meet the targets for addressing the following LCFF Priority Areas:

- LCFF Priority 1 – Appropriately assigning teachers, access to standards-aligned instructional materials, and safe, clean, and functional school facilities
- LCFF Priority 2 – Implementation of State Academic Standards

- LCFF Priority 3 – Parent and Family Engagement
- LCFF Priority 6 – School Climate
- LCFF Priority 7 – Access to a Broad Course of Study

LCFF Priority Areas 4, 5, and 8 are reported on in the Local Control Accountability Plan, rather than the Local Performance Indicator Self-Reflection, and LCFF Priority Areas 9 and 10 apply only to County Offices of Education.

Submitted by:

Educational Services

Fiscal Impact:

There is no fiscal impact involved in the approval process.

Attachments:

[FVSD 2025 CA Schools Dashboard Local Performance Indicator Self-Reflection.pdf](#) 

It is recommended that the Board of Trustees approves the 2025 Local Performance Indicator Self-Reflection for the Fountain Valley School District.

Moved by: Ashley Ramirez

Seconded by: Dennis Cole

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

4. Approval of 2025-26 District Budget

Background:

Education Code § 42103 requires the governing board of each school district to hold a public hearing on the proposed budget for their district. Additionally, Education Code § 42127(d)(2) states that a budget shall not be adopted before an LCAP for the budget year is approved. Finally, the budget must be approved at a regularly scheduled Board meeting occurring on a date subsequent to that of the public hearing.

A public hearing for the budget was held on June 12, 2025 at the regularly scheduled meeting of the Board of Trustees. The

budget document represents the results of the Board's direction of maintaining the current high quality programs in a fiscally prudent manner. The budget was developed in connection with the Local Control Accountability Plan.

All required reserves are maintained; all funds will end with a positive ending balance, and the budget meets State standards and criteria.

Pursuant to expected State Budget passage or within 45 days of the State Budget passing, our budget will be updated for any material changes. The budget is updated throughout the year and presented to the Board at first and second interim reporting periods.

Submitted By:

Business Services

Attachment:

[2025-26 Adopted Budget Report.pdf](#) 

It is recommended that the Board of Trustees approve the budget for fiscal year 2025-26.

Moved by: Dennis Cole

Seconded by: Ashley Ramirez

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

5. Public Disclosure of Collective Bargaining Agreement between Fountain Valley School District and Fountain Valley Education Association for the 2024-2025 school year

Background:

Attached is the Public Disclosure of Collective Bargaining Agreement, required by AB1200, between the Fountain Valley School District and the Fountain Valley Education Association, for the 2024-2025 school year.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and the Fountain Valley Education Association, for the 2024-2025 school year.

Attachment:

[2024-25 FVSD AB1200 FVEA.pdf](#) 

It is recommended that the Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and the Fountain Valley Education Association, for the 2024-2025 school year.

Moved by: Ashley Ramirez

Seconded by: Steve Schultz

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

6. Agreement Between Fountain Valley School District and Fountain Valley Education Association

Background:

On June 9, 2025, Fountain Valley School District and Fountain Valley Education Association reached a tentative agreement related to the 2024-2025 certificated contract. The tentative agreement was ratified by FVEA unit members on June 13, 2025. The agreement includes a total compensation increase of 1.5% one-time off-schedule salary payment for certificated bargaining unit members based on the 2023-2024 Certificated Salary Schedule and Speech-Nurse Salary Schedule, in addition to changes and/or additions to contract language detailed in the attached Tentative Agreement.

Attachments:

[2024-2025 Tentative Agreement between FVSD and FVEA.pdf](#)



It is recommended that the Board of Trustees approves the 2024-2025 Tentative Agreement between Fountain Valley School District and Fountain Valley Education Association.

Moved by: Sandra Crandall

Seconded by: Dennis Cole

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

7. Approve Resolution 2025-26 Authorizing the Investment of District Funds Pursuant to Education Code 41015 and Authorizing the Execution of an Investment Management Agreement with Meeder Public Funds and a Custody Account Application with U.S. Bank

Background:

In June of 2015, the Board of Trustees approved a resolution investing \$35 million from Fund 40 Special Reserve for Capitol Outlay with the Orange County Treasurer, outside of the County Education Pool. After 10 years investing with the Orange County Treasurer, the District is looking for an investment firm that will take a more active approach to investing District funds.

This resolution authorizes U.S. Bank to act as the custodian of the investment funds. It also authorizes Meeder Public Funds to act as the District's Investment Advisor. Meeder was founded in 1974 and has over \$165 billion in public funds under advisement. They have a strong team that specializes in fixed income investments and understands the importance of security when investing public funds. Meeder works with over 400 public entities nationwide, including cities in Orange County.

Fiscal Impact:

In agreeing to the long-term investment, the District acknowledges that it does not require these funds for day to day liquidity.

Meeder's investment advisory fees are as follows:

- \$0-\$25,000,000 - .09%
- \$25,000,000 - \$50,000,000 - 0.07%

U.S Bank's custodian fees are .75 basis points or .0075%

Submitted by:

Business Services

Attachment:

[Investment Resolution 2025-26.pdf](#) 

It is recommended that the Board of Trustees approve Resolution 2025-26 authorizing the investment of District funds, pursuant to Education Code 41015 and authorizing the execution of an Investment Management Agreement with Meeder Public Funds and a Custody Account Application with U.S. Bank.

Moved by: Steve Schultz

Seconded by: Dennis Cole

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

8. Approval of Addendum to Employment Contract for Assistant Superintendent, Educational Services Extending the Contract to June 30, 2028.

In accordance with Government Code section 54953(c)(3), any action taken by the Board of Trustees regarding changes to compensation or terms of an employment agreement for the Assistant Superintendent, Educational Services must occur in open session. The Board is considering an addendum to the current employment agreement.

The proposed addendum includes the following change(s):

- Extension of the term of the agreement through June 30, 2028.
- No changes to salary, health and welfare benefits, or other terms of the agreement.

[Addendum Gargus, Jerry 6-18-2025.pdf](#) 

It is recommended that the Board of Trustees approves the addendum to the employment contract for the position of Assistant Superintendent, Educational Services with Dr. Jerry Gargus, extending the term of the contract to June 30, 2028.

Moved by: Dennis Cole

Seconded by: Sandra Crandall

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

9. Approval of Addendum to Employment Contract For Assistant Superintendent, Personnel Services Extending the Contract to June 30, 2028.

In accordance with Government Code section 54953(c)(3), any action taken by the Board of Trustees regarding changes to compensation or terms of an employment agreement for the Assistant Superintendent, Personnel Services must occur in open session. The Board is considering an addendum to the current employment agreement.

The proposed addendum includes the following change(s):

- Extension of the term of the agreement through June 30, 2028.
- No changes to salary, health and welfare benefits, or other terms of the agreement.

[Addendum Abdel 6-18-2025.pdf](#) 

It is recommended that the Board of Trustees approves the addendum to the employment contract for the position of Assistant Superintendent, Personnel Services with Cathie Abdel, extending the term of the contract to June 30, 2028.

Moved by: Ashley Ramirez

Seconded by: Steve Schultz

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

L. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS

ACTION: Approval of Consent Agenda Items

Moved by: Dennis Cole

Seconded by: Ashley Ramirez

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

1. Certificated Personnel Items

Background:

Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Personnel Services

Recommended Action:

Approval/Ratification of the Certificated Personnel items.

Attachments:

- [Certificated Personnel Items](#) 
- [2025-26 Academic Calendar REVISED](#) 
- [2025-26 Staff Calendar REVISED](#) 
- [2025-26 Modified Day Calendar](#) 
- [2026-27 Academic Calendar](#) 

2. Classified Personnel Report

Background:

Approval of the consent calendar will approve the Classified Personnel Report, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Human Resources

Recommended Action:

Approval/ratification of the Classified Personnel Report

Attachment:

[Classified Personnel Report June 18, 2025.pdf](#) 

3. Donations

Background:

Donations received by the District or school site are sent to the Business Services Department, and must be approved by the Board of Trustees, before the funds can be deposited into the appropriate account.

Attachments:

[Donations.pdf](#) 

4. Warrants

Background:

In order for vendors to be paid, the County School Claims Office requires all vendors' checks to be approved by the Board of Trustees.

Submitted by:

Business Services

Attachments:

[FY 2024-2025 Board Report 06.18.25.pdf](#) 

5. Budget Adjustments & Transfers

Background:

Education Code Sections 42600, 42601, 42602, and 42610 address conditions for budget transfers and revisions. Based on these code sections, the oversight agency of the District

requires that all budget adjustments and budget transfers be approved at official meetings of the District's Board of Education prior to submitting them to the County Superintendent of Schools for approval.

Submitted by:

Business Services

Attachments:

[Budget Adjustments-for board meeting 06.18.25.pdf](#) 

[Budget Transfers-for board meeting 06.18.25.pdf](#) 

6. Approval of Resolution 2025-26 Education Protection Account (EPA) Funding and Spending Determinations for the 2025-26 Fiscal Year

Background:

In November of 2012 Proposition 30, The Schools and Local Public Safety Protection Act of 2012 was approved by the voters. Tax revenues from Proposition 30 are being deposited at the state level into the Education Protection Account (EPA). Funds from this account are then dispersed to school districts as well as other agencies.

Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education and community college districts are required to determine how the moneys received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries and benefits of administrators or any other administrative costs.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approve RESOLUTION 2025-25, approving the expenditure of Education Protection Account funds to be received quarterly during the 2025-26 fiscal year.

Attachment:

7. Approval of Resolution 2025-27 Naming District Representative(s) for State Allocation Board Programs

Background:

The State Allocation Board (SAB), through the Department of General Services (DGS), requires school districts to formally designate individuals authorized to submit and certify documents associated with various SAB-administered programs, including the School Facility Program (SFP). These designations are required for both physical signatures and electronic submissions through the OPSC Online system. Naming these representatives ensures compliance with program requirements and allows the district to proceed efficiently with funding applications and certifications.

Submitted by:

Business Services

Recommendation:

It is recommended that the Board of Education adopt the attached resolution naming Isidro Guerra to replace Christine Fullerton as an authorized district representative to sign and submit documents on behalf of Fountain Valley School District for all SAB- administered programs. This designation will remain effective until amended by a future resolution.

Attachment:

[Resolution 2025-27 Representative to DGS & OPSC](#) 

8. Resolution 2026-01: Authorization of Signatures on Replacement Warrants

Background:

Any warrant that is presented to the County Treasurer within six months after it was issued is void, and said warrants are then voided and replaced by issuing another warrant. In order to eliminate the necessity of obtaining a second board approval for Resolution 2026-01 Authorization of Signatures on Replacement Warrants.pdf the same warrant, a Resolution authorizing district employees to sign is required.

Submitted By:

Business Services

Recommended Action:

It is recommended that the Board of Trustees approve Resolution 2026-01: Authorization of Signatures on Replacement Warrants.

Attachments:

[Resolution 2026-01 Auth Replace Warrants.pdf](#) 

- 9. Resolution 2026-02: Appointment of Custodian of the Revolving Cash Fund

Background:

Education Code Section 42800 provides that the Governing Board may establish a Revolving Cash Fund in an amount not more than two percent (2%) of the district's estimated expenditures during the fiscal year, and not in any event, to exceed \$35,000 for an elementary school district.

Submitted By:

Business Services

Recommended Action:

It is recommended the Board of Trustees approves Resolution 2026-02 Appointment of Custodian of the Revolving Cash Fund

Attachment:

[Resolution 2026-02 - Appointment Custodian Revolving Cash Fund.pdf](#) 

- 10. Resolution 2026-03 Authorization of Approval of Vendor Claims/Orders

Background:

Authorization of Approval of Vendor Claims/Orders is required to approve vendor orders for payment, warrant registers as indicated, (this will also include electronic warrants within the Accounting Systems) and that all previous authorizations of signatures are rescinded.

Submitted By:

Business Services

Recommended Action:

It is recommended that the Board of Trustees approve Resolution 2026-03, Authorization of Approval of Vendor Claims/Orders

Attachment:

[Resolution 2026-03 Auth. Vendor Claims Orders.pdf](#) 

11. Resolution 2026-04: Authorization of Signatures

Background:

Authorization of Signatures is required to sign payroll notices of employment/changes of status (NOE/CS), time sheets, vendor orders for payment, warrant registers as indicated, (this will also include electronic warrants within the Accounting Systems), and that all previous authorization of signatures are rescinded.

Submitted By:

Business Services

Recommended Action:

It is recommended that the Board of Trustees approve Resolution 2026-04, Authorization of Signatures

Attachment:

[Resolution 2026-04 - Authorization of Signatures.pdf](#) 

12. Resolution 2026-05 Authorization of Signatures of Electronically Printed Checks

Background:

Due to a change in District administration, the signature on the District's electronically printed vendor checks produced by the Orange County Superintendent of Schools needs to be updated as of July 1, 2025.

Submitted By:

Business Services

Recommended Action:

It is recommended that the Board of Trustees approve Resolution 2026-05, Authorization of Signatures on Electronically Printed Checks, appointing Isidro Guerra as the authorized signature.

Attachment:

13. Consolidated Application - Spring 2025 Release

Background:

Each year, the Consolidated Application (CONAPP) for federal funding is submitted to the California Department of Education (CDE) in two parts, a spring and a winter release. Submission of the spring release ensures that funding for these programs will be appropriated to the District upon approval of the State budget and also ensures legal compliance of all State and Federal statutes required for these categorical programs. The winter release, typically submitted by February every year, confirms program participation, student enrollment numbers, and funding allocations.

Following Board approval, the spring release is typically submitted by June 30 and indicates the District's intent to apply for eligible funding and to report expenditure information for prior year apportionments.

The 2024-25 spring release contains a description of the programs, activities, and services, as well as legal assurances of compliance for the following:

- Title I, Part A, Basic
- Title II, Part A, Educator Quality
- Title III, Part A, English Learner Program
- Title III, Immigrant
- Title IV, Part A, Student Support and Academic Enrichment

Fiscal Impact:

Federal categorical program funds have been estimated in the 2025-26 preliminary budget, and adjustments will be made once funding entitlements are provided in the CONAPP winter release.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approve transmittal of the CONAPP spring release to the CDE.

14. Review of Investment Policy Statement

Background:

Government Code section 35646 requires the chief fiscal officer of each local agency in California to annually render a statement of the agency's investment policy. In reviewing the District's current Board Policy 3430(a) Investing, no changes were found to be necessary for the 2025-2026 fiscal year. However, the following changes to the District's Investment Policy Statement, which provides additional detail to Board Policy 3430(a) Investing, are recommended:

- The addition of a more comprehensive list of authorized investments
- Updated insurance limits to reflect current code

Fiscal Impact:

None at this time

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approve changes to the Investment Policy Statement

Attachments:

[Investment Policy 2025-2026.docx](#) 

15. Data Center Site Service Agreement with Orange County Department of Education for 2025-2026

Background:

The Orange County Department of Education (OCDE) provides a secure off-site location for the District to store its servers, storage, and backup for data application systems.

Fiscal Impact:

Orange County Department of Education will charge the District \$125.00 per 2U of space per month; this includes one connection handoff of 10 gigabits connection to OCDE equipment. Any additional connections will be \$50.00 for each gigabit and \$125 for each 10 gigabit connection.

Submitted by:

Business Services

Recommendation:

It is recommended that the Board of Trustees approve the 2025-2026 Data Center Site Service Agreement with the Orange County Department of Education.

Attachments:

[Fountain Valley SD-DataCenterSiteServices-Kalmus\(10007438\)26.pdf](#) 

- 16. Approval of Addendum to Agreement 10080HA with Revenue Enhancement Group, Inc. for Assessment Refund Services

Background:

The District has worked with the Revenue Enhancement Group since 2012 to obtain refunds on direct assessment charges for municipal services, allowing the District to lower operating costs. Revenue Enhancement Group reviews and validates direct assessment charges on the District’s property tax bill in areas such as sewer, street lighting, sanitation, and mosquito abatement and acts on the District’s behalf, as necessary, to recover overpayments.

The term of the original agreement expires on August 15, 2025. Approval of this addendum will extend the agreement for an additional twelve months.

Fiscal Impact:

This is a contingency fee agreement where the District will pay Revenue Enhancement Group 30% of any savings, refunds, or credits recovered.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approve Addendum to Agreement 10080HA with Revenue Enhancement Group, Inc., for the period outlined above and authorize the Superintendent or designee to sign all documents.

Attachment:

17. Network and Cyber Security Security Services with the Orange County Department of Education

Background:

The Orange County Department of Education (OCDE) provides Internet Access to the Fountain Valley School District through a dedicated 10 GB fiber optic circuit. OCDE also provides network support services and cybersecurity services, including training, vulnerability testing, outage notification, and technical support.

Fiscal Impact:

OCDE's data circuit network management and cyber services are a cost of \$9,000 for the 2025-2026 school year

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approve the 2025-2026 Network Support and Cyber Security Services Agreement with the Orange County Department of Education.

Attachments:

[Fountain Valley SD-Network Support-Cyber Security Services\(10007527\)2025-2026.pdf](#) 

18. Approve the Contract with Wolverine Fence Company for FVSD 23-02 Fence and Gate Upgrades at Courreges, Cox, Newland and Talbert Schools Complete and Authorize Staff to File the Appropriate Notice of Completion

Background:

On October 12, 2023, the Board of Trustees awarded the FVSD 23-02, Fence and Gate Upgrades, to Wolverine Fence Company. The project is now substantially complete, and the Notice of Completion needs to be filed with the Orange County Clerk-Recorder.

The Notice of Completion (NOC), once executed and recorded, serves to give formal notice to subcontractors, manufacturers, and material suppliers that they have 30 days in which to submit any claims to the District for payment due

from the contractor. The NOC also triggers the start of warranty/guarantee periods, which generally run one year from the date the NOC is recorded.

The retention payment of 5% will be released no sooner than 35 days after the filing and recording of the Notice of Completion at the Orange County Clerk-Recorder's Office, in accordance with Public Contract Code Section 7107.

Fiscal Impact:

There is no additional fiscal impact.

Recommendation:

It is recommended that the Board of Trustees approves the contract with Wolverine Fence Company for FVSD 23-02 Fence and Gate Upgrades at Courreges, Cox, Newland, and Talbert Schools complete and authorize the Superintendent or his designee to file the appropriate Notice of Completion on behalf of the District.

Attachment:

[NOC Fencing Phase 2 -Courreges. Cox. Newland and Talbert.docx](#) 

19. Contract with CSM Consulting for E-rate Compliance Services

Background:

The federal E-rate program provides essential funding for telecommunications and internet access for public schools and libraries. The program is divided into two categories:

- E-rate 1.0 (Category 1): Supports broadband, fiber-optic infrastructure, and internet services.
- E-rate 2.0 (Category 2): Offers discounts on internal network infrastructure such as switches, cabling, wireless access points, and other components needed to deliver internet access within school sites.

To successfully navigate this complex and compliance-driven process, the District partners with CSM Consulting. Their experienced team ensures the District remains in full alignment with federal regulations, meets strict application deadlines, and strategically plans funding requests. CSM also conducts comprehensive needs assessments, guides the District through procurement procedures, and manages all

required documentation—maximizing funding opportunities while reducing the risk of audit findings or disqualifications.

Thanks to their support, the District has secured substantial and ongoing savings:

- The District currently receives an annual \$150,000 discount under E-rate 1.0 to support our twelve 10 Gb fiber-optic circuits and internet connectivity.
- In 2023, the District received a \$275,000 one-time E-rate 2.0 discount to upgrade wireless access points throughout the district.

These funds have been instrumental in building a robust, reliable network infrastructure that directly supports student learning and staff productivity—while significantly reducing our overall technology expenditures.

Fiscal Impact:

The cost of the base contract is \$8,000 a year. In addition, an amount equal to 6% of any Category Two applications submitted during the term of the agreement, not to exceed \$15,000.

Submitted by:

Business Services

Recommendation:

It is recommended that the Board of Trustees approve the contract with CSM Consulting for E-rate Compliance Services.

Attachment:

[Fountain Valley USD Erate 2526.pdf](#) 

20. Bio-Acoustical Corporation

Background:

Bio-Acoustical's custom mobile hearing testing units can test up to six people simultaneously, one group every 15 minutes. Bilingual (English/Spanish) CAOHC-certified audiometric technicians conduct testing in ventilated, individual sound-treated rooms. All mobile hearing testing and training materials are available in English and Spanish. Their audiometers are calibrated to ensure that measurements are accurate and conform to OSHA regulations. Bio-Acoustical will perform near, far, and color vision screenings and hearing

screenings for students designated by the School District. They will also perform retesting if necessary. The agreement is effective for the 2025-2026 school year.

Fiscal Impact:

Not to Exceed \$22,000.00

Submitted By:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves the contract between Bio-Acoustical Corporation and Fountain Valley School District for the 2025-2026 school year.

Attachment:

[2025-2026 Bio-Acoustical Contract.pdf](#) 

- 21. Electronic Document Management System Software Support Agreement with Orange County Department of Education for 2025-2026

Background:

The Orange County Department of Education (OCDE) provides a web-based imaging, scanning, and workflow system for document archival and retrieval. The images are maintained on servers and stored at the OCDE offices. This agreement also includes ongoing training services for present and future employees, future software enhancements, and support services.

Fiscal Impact:

Orange County Department of Education will charge the District an annual support fee of \$4,968.00. Any implementation services will be billed at \$125.00 per hour.

Submitted by:

Business Services

Recommendation:

It is recommended that the Board of Trustees approve the 2025-2026 Electronic Document Management System Software Support Agreement with Orange County Department of Education.

Attachment:

22. Approval of Technology Agreements Associated with the District's Educational Technology Platform

Background:

Each year, a wide range of technology solutions are implemented to support instruction, data collection, and data management in the Fountain Valley School District. These technologies include back-end solutions such as our student information system (Aeries), achievement data management system (Renaissance), website hosting (Edlio), and various parent communication systems (Document Tracking Services and Report Card Maker). At the same time, other technology systems provide support for classroom instruction (ST Math, Curriculum Associates, i-Ready, and Edulastic). A description of each of these technology solutions, as well as the terms and renewal costs, is provided below: A description of each of these technology solutions and the terms and renewal costs is provided in the attachment.

Fiscal Impact:

Not to exceed \$520,049.99 for the 2025-26 school year.

Submitted By:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves the annual agreements associated with the District's Educational Technology Platform for the 2025-26 school year.

Attachments:

[25-26 Ed Tech Contracts.pdf](#) 

23. Care Solace

Background:

Care Solace is an online care navigation and coordination system that provides information related to treatment options for various forms of mental health. Care Solace will provide FVSD with non-personally identifiable data, including the number of visitors, matches, and phone appointments. Care Solace operates in compliance with HIPAA and FERPA privacy laws. FVSD will receive a dedicated URL for students

and families to access Care Solace. Care Solace provides online set-up support and technical assistance. The term of the agreement will be for 1 year, from July 1, 2025, through June 30, 2026.

Fiscal Impact:

\$10,500 per annual term

Recommendation:

It is recommended that the Board of Trustees approves the contract between Care Solace and FVSD for the 2025-2026 school year.

Attachment:

[Care Solace Agreement.pdf](#) 

24. United Interpretation Contract 2025-2026

Background:

United Interpretation will provide interpretation and translation services for the Educational Services Department, including parent conferences, meetings, assessments, IEPs, etc.

Fiscal Impact:

Not to exceed \$5,000.00

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves the contract between United Interpretation and the Fountain Valley School District for the 2025-2026 school year.

Attachments:

[2025-2026 United Interpretation Independent Contract 2025-2026.pdf](#) 

25. Expressions Contract 25-26

Background:

Expressions Speech-Language Pathology Services, Inc. provides speech and language assessments, consultations, direct therapy, billing, and IEP planning and preparation

paperwork.

Requests for Service will be filled and charged on a case-by-case basis.

The term of the Agreement will be for the 2025-2026 school year through July 31, 2026.

Fiscal Impact:

The cost of services will not exceed \$125.00 per hour.

Submitted by:

Educational Services

Attachments:

[Expressions FVSD 2025-2026 contract.pdf](#) 

26. San Joaquin County Office of Education SEIS Billing Services Agreement 25-26

Background:

San Joaquin County Office of Education (SJCOE) is a service provider that will provide Local Education Agency (LEA) Medical Billing Option Services. SJCOE will provide training and forms required for preparation required for the submission of the claims for interim reimbursement, maintain knowledge of current billing procedures, rules, and laws, establish and maintain procedures for the timely preparation of claims, provide monthly management reports, and provide technical assistance with gathering and maintaining data required for claiming, ect. The term of agreement will be from July 1, 2025, through June 30, 2026.

Fiscal Impact:

The fiscal impact of this agreement is based on the number of processing and administrative hours worked.

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves this agreement between San Joaquin County Office of Education and the Fountain Valley School District.

Attachments:

[SEIS Billing Contract 25-26.pdf](#) 

27. Dr. Elizabeth Gendy-Shaker Agreement for Consultant Services 25-26

Background:

Dr. Elizabeth Gendy-Shaker will provide an annual "Review of Occupational Therapy Services and Physical Therapy Services" & sign as District Physician on all Occupational Therapy and Physical Therapy Prescriptions.

Fiscal Impact:

Not to exceed \$6,000.00

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves the agreement between Dr. Gendy-Shaker and the Fountain Valley School District for the 25-26 school year.

Attachment:

[Dr. Elizabeth Gendy Shaker Contract 25-26.pdf](#) 

28. Amergis Healthcare Staffing, Inc. 2025-2026

Background:

The District provides a comprehensive Special Education program based on the identified needs of students. However, there are instances when the needs of a particular student cannot be met by the District's programs or staff, or as a result of an Individualized Education Program (IEP) team decision or mediation/due process agreement, additional supports are required. Additionally, when the District is unable to secure sufficient staff to meet student health-related needs or maintain average caseload numbers, contracting out services becomes necessary.

Fiscal Impact:

Not to exceed \$250,000.00 for the 2025 Extended School Year and 2025-2026 School Year.

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves the

contract between Amergis Healthcare Staffing, Inc., and the Fountain Valley School District for the 2025 Extended School Year and the 2025-2026 School Year.

Attachments:

[Amergis Healthcare Staffing, Inc. 25-26.pdf](#) 

- 29. The Use of Palm Springs Unified School District's RFP #NS-24-02 Bid Extension for the Purchase of Milk, Juice and Dairy Products

Background:

School district governing boards have the authority to "piggyback" on another public agency's bid per Public Contract Code Section 20118 and 20652 when it is determined to be in the best interest of the district. The Palm Springs Unified School District awarded an extension for their bid for dairy products on March 7, 2025, and renewed Clearbrook Farms, Inc.'s contract. The Palm Springs Unified School District has offered piggyback options for this RFP # NS-24-02 bid extension for the 2025-2026 school year.

Fiscal Impact:

The use of the Palm Springs Unified School District Dairy Bid (piggyback) allows the District to purchase milk and other dairy products at a much more competitive price than if the District were to go out to bid on its own.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board authorize the Superintendent or designee to approve the Palm Springs Unified School District Bid RFP#NS-24-02 (piggyback) 2025-2026 for, and Dairy products.

Attachment:

[Dairy Piggy Back - Clearbrook Farms 2025-26.pdf](#) 

- 30. APPROVE/RATIFY NON-PUBLIC AGENCY CONTRACTS

Background:

Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a

cost to the general fund of the resident district.

Recommended Action:

It is recommended that the following non-public school/agency/contracts/addendums be approved, and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Submitted by:

Educational Services

Attachments:

[06-18-25 Board NPA-S Contracts Approval FVSD B.pdf](#) 

[06-18-25 Board NPA-S Contracts Approval FVSD 2526 NEW B.pdf](#) 

M. SUPERINTENDENT'S REPORT/ NEW BUSINESS

Dr. Stopp reported that it's been a fantastic school year. She thanked Mrs. Ramirez and noted what a great addition that she has been to the Board. In addition, she said how thankful she is to all staff who are getting things done day in and day out! She gave her well wishes to the 8th graders moving on to High School and that we can't wait to see everyone on the first day of school, Wednesday, August 27th for another fabulous school year.

N. CLOSED SESSION (IF NECESSARY)

A second closed session was not necessary.

O. ADJOURNMENT

1. Meeting Adjourned 6:43 pm

ACTION:

Moved by: Dennis Cole

Seconded by: Ashley Ramirez

Carried 4-0

- Dennis Cole - Aye
- Sandra Crandall - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF JULY 22, 2025**

DATE: August 22, 2025

Attached for your information are the minutes of the Board of Trustees special meeting of July 22, 2025.



Board of Trustees Special Meeting - Jul 22 2025 Minutes

Tuesday, July 22, 2025 at 5:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 5:00 P.M.

1. Roll Call

- Sandra Crandall, President
- Dennis Cole, President Pro Tem
- Phu Nguyen, Clerk (absent)
- Ashley Ramirez, Member
- Steve Schultz, Member (via phone, due to just cause)

B. APPROVAL OF AGENDA

1. Agenda for July 22, 2025 Special Board of Trustees Meeting

ACTION:

Moved by: Dennis Cole

Seconded by: Ashley Ramirez

Carried 4-0

- Sandra Crandall - Aye
- Dennis Cole - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

C. PUBLIC COMMENT ON CLOSED SESSION

There were no public comments on closed session items.

D. CLOSED SESSION -- 5:00 pm

1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
2. Public Employee Performance Evaluation: Government Code Section 54957 and 54957.1. The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

E. OPEN SESSION -- 6:00 pm

1. Pledge of Allegiance was led by Mrs. Ramirez.

F. REPORT OF CLOSED SESSION

The President said there was not reportable action in tonight's closed session.

G. SPECIAL PRESENTATION

1. Introduction of Mrs. Kyle Ruiz Principal, Plavan Elementary School

Background:

Superintendent Dr. Katherine Stopp joined the Board of Trustees in welcoming the newest member of FVSD, Mrs. Kyle Ruiz as Plavan Elementary School's Principal.

Submitted by:

Superintendent's Office

H. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public Information Officer/Executive Assistant to the Superintendent. Each

speaker is limited to 3 minutes.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There were no requests to address the Board.

I. LEGISLATIVE ITEMS

1. Board Policy 6163.4 - Student Use of Technology (First Reading)

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy 6163.4 - Student Use of Technology requires updates to reflect changes and updates to language regarding requirements for a apportionment waiver and the use of automatic dialing notification. BP 6163.4 is being brought to the Board of Trustees for first reading.

Submitted By:

Educational Services

Attachment:

[6163.4 Student Use of Technology](#) 

It is recommended that the Board of Trustees conduct the first reading of Board Policy 6163.4 - Student Use of Technology and consider any further suggested changes brought forth in discussion for a second reading.

Moved by: Dennis Cole

Seconded by: Sandra Crandall

Carried 4-0

- Sandra Crandall - Aye
- Dennis Cole - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

2. Resolution 2026-6: Provisional Internship Permit and Approval

Background:

The California Commission on Teacher Credentialing requires Board of Education approval to assign certificated personnel on a Provisional Internship Permit. The request for a Provisional Internship Permit states that the District has completed a diligent search for a suitable credentialed teacher or qualified intern teacher. At this time, the District is requesting approval for one (1) Provisional Internship Permit as stated in the attachment.

Submitted by:

Personnel Services

Attachments:

[Resolution 2026-6: Provisional Internship Permit and Approval](#) 

It is recommended that the Board of Trustees approve the as-stated employee and assignment for the 2025-26 school year.

Moved by: Ashley Ramirez

Seconded by: Dennis Cole

Carried 4-0

- Sandra Crandall - Aye
- Dennis Cole - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

J. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS

Approval of the Consent Calendar items 1 and 2

Moved by: Dennis Cole

Seconded by: Ashley Ramirez

- Sandra Crandall - Aye
- Dennis Cole - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

1. Certificated Personnel Items

Background:

Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Personnel Services

Recommended Action:

Approval/Ratification of the Certificated Personnel items.

Attachments:

[Certificated Personnel Items](#) 

[2024-25 Certificated Salary Schedule eff. 7/1/2024](#) 

[2024-25 Speech and Language/School Nurses eff. 7/1/2024](#) 

[2024-25 Early Start Specialist \(205 Days\) eff. 7/1/2024](#) 

[2024-25 Certificated Management – Psychologist eff. 7/1/2024](#) 

[2024-25 Certificated Management eff. 7/1/2024](#) 

[2024-25 Assistant Superintendent eff. 7/1/2024](#) 

[UMASS Global School Psychology & Counseling Supervised Internship Agreement exp. 8/1/2028](#) 

2. Classified Personnel Report

Background:

Approval of the consent calendar will approve the Classified Personnel Report, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Human Resources

Recommended Action:

Approval/ratification of the Classified Personnel Report

Attachment:

[Classified PR July 22, 2025.docx](#) 

K. SUPERINTENDENT'S REPORT/ NEW BUSINESS

Dr. Stopp shared that FVSD ended its Summer Intervention Academy last week. She thanked the staff and families who made it a wonderful time, in addition to Dr. Ollila, who was the SIA principal, and Dr. Spiratos, Ed Services Director, who also helped make it happen. She also thanked ESY principal Mr. Matt Ploski, and the families, and staff of ESY.

L. CLOSED SESSION (IF NECESSARY)

No closed session was necessary.

M. ADJOURNMENT

1. Meeting Adjourned at 6:18 pm

ACTION:

Moved by: Ashley Ramirez

Seconded by: Dennis Cole

Carried 4-0

- Sandra Crandall - Aye
- Dennis Cole - Aye
- Ashley Ramirez - Aye
- Steve Schultz - Aye

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: August 22, 2025

Attached are the eligibility lists for:

ESP Assistant
Instructional Assistant Mild/Moderate
Instructional Assistant - TK
Behavior Intervention Assistant – General Education (Schoolwide)
Bus Driver
Special Education Data Technician
Preschool Instructor

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

**Eligibility List
ESP Assistant Merged
(Updated 08-01-25)**

RANK	NAME	EXPIRES
1	Brianna Ansorge	12-12-25
2	Jennifer Johnson	08-01-26
3	Alexis Kemp-Angier	08-01-26
4	Stephanie Cox	10-30-25
4	Melanie Haines	12-12-25
4	Jessica Garcia	02-13-26
5	Susan Saito	12-12-25
6	Wynton Crosby	09-11-25
6	Bertha Mondragon	09-11-25
6	Danielle McGallian	10-30-25
7	Patty Smith	10-02-25
8	Alisandera Selefuti	02-13-26
9	Megan Singer	11-08-25
9	Abraham Nguyen	03-06-26
9	Haley Crowder	10-02-25
10	Wendy Addison	08-01-26
11	Kelly Lopez	08-01-26
11	Alexis Robles	10-02-25
12	Son Tan	09-11-25
12	Cynthia Fuentes	09-11-25
13	Jae Choe	10-02-25
14	Monica McDonnell	10-30-25
14	Robyn Wernberg	10-30-25
15	Brianna Martinez	08-01-26

**Eligibility List ESP
Assistant Merged
(Updated 08-01-25)**

16	Laurie Grant	08-01-26
16	Isabella Horne	10-30-25
17	Sabrina Real	08-01-26
17	Taha Marwa	09-11-25
17	Madelyne Rumney	03-06-26
18	Christina Ayers	08-01-26
18	Leah Lopez	09-11-25
18	Edith Castillo	10-30-25
19	Jennifer Douglas	08-01-26
19	Rosa Parra	08-01-26
20	Stephanie Diaz Jimenez	10-30-25
21	Leanne Masterson	08-01-26
21	Ben Yater	05-28-26
22	Carter Hua	05-28-26
22	Kim Louie	12-12-25

ELIGIBILITY LIST
Instructional Assistant Mild/Moderate
Merged (Updated 08-18-25)

RANK	NAME	EXPIRES
1	Jennifer Arellano	01-07-26
1	Patricia Coponiti	08-18-26
2	Torrence Woodson	09-30-25
3	Uyen Tran	09-03-25
4	Carsan Ciarrocchi	09-03-25
5	Isabella Llanos	09-30-25
5	Jennifer Weld	09-30-25
6	Heather Holbrook	09-30-25
7	Steven Montes	01-07-26
7	Thi My Tien Truong	10-24-25
8	Brisa De Rios	09-03-25
9	Raylee Hayes	02-25-26
10	Jessica Garcia	09-30-25
11	Stefanie Penn	09-03-25
11	Nick Holt	08-18-26
12	Christeen Attala	08-18-26
13	Jordynn Peshke	09-03-25
14	Maya Basham	01-07-26
14	Tammy Dorchak	03-18-26
15	Brianna Herrera	01-07-26
15	Cina Wilson	03-18-26
16	Jill De La Torre	09-30-25
17	Cecilia Brown	03-18-26
18	Michael Nomura	10-24-25

ELIGIBILITY LIST
Instructional Assistant - TK
Expires 07-09-26

RANK	NAME
1	Holly Allison
1	Maya Basham
2	Rebecca Blair
2	Christina Green-Brooks
2	April Herczeg
2	Ellie Knox
2	Donna Manzanares
2	Cina Wilson
3	Stephanie Nguyen
4	Patricia Coponiti
5	Allison Blizzard
6	Denise Lang
7	Mickayla Sayre
8	Montserrat Contreras
8	Karen Ross
9	Nicholas Holt
9	Jaedon Velez

ELIGIBILITY LIST
Behavior Intervention Assistant General Education
Merged (08-13-26)

RANK	NAME	<i>EXPIRES</i>
1	Abby Wagner	05-01-26
2	April Bandy	08-13-27
3	Jocelyn Nelson	08-13-27
4	Angela Walker	08-13-27
5	Adeline Mandujano	08-13-27

ELIGIBILITY LIST
Bus Driver
Expires 08-08-26

RANK	NAME
1	Christine Wright
2	Vicki Angelosanto

ELIGIBILITY LIST
Special Education Data Technician
Expires 07-10-26

RANK	NAME
1	Claudia Bravo
1	Greyson Cabrera
2	Amanda Hadley
3	Kenneth Stollenwerk
4	Britney Nip
5	Claudia Bishop
5	Victor Martinez

**ELIGIBILITY LIST
Preschool Instructor
Merged (08-08-25)**

RANK	NAME	EXPIRES
1	Breanna Ansorge	10-04-25
2	Alejandra Lopez	08-08-26
3	Stephanie Hernandez- Herrera	08-08-26
3	Araskia Petrossian	08-08-26

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: August 21, 2025

The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

Dual Certification:

Behavior Intervention Assistant – Schoolwide General Education
Custodian
Preschool Instructor
Instructional Assistant Mild/Moderate and Moderate/Severe
Instructional Assistant – 2025-2026 Pool – Kindergarten & TK
Behavior Intervention Assistant



Behavior Intervention Assistant - Schoolwide General Education at Fountain Valley Elementary School District

Application Deadline

8/7/2025 3:30 PM Pacific

Date Posted

7/16/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay Range

\$26.52 - \$32.24 Per Hour

Add'l Salary Info

\$26.52 - \$32.24 (Range 44, 5 Steps) *Per CSEA contract, hiring maybe made up to step 3

Length of Work Year

9.66 months per year

Employment Type

Part Time

Requirements / Qualifications

Schoolwide General Education

Experience: Job-related experience is required.

Education: Targeted, job-related education with study in job-related area.

Certifications: Current CPR and First Aid

Completion of Pro-Act and Applied Behavior Analysis trainings by end of probationary period.

The current position is 28.75 hours per week.

Comments and Other Information

Applications will be screened for minimum qualifications. Applicants who meet the minimum requirements will be invited via email to the technical interview. Please watch your email for further information once you apply.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Preschool Instructor at Fountain Valley Elementary School District

Application Deadline

7/25/2025 3:30 PM Pacific

Date Posted

7/3/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay Range

\$23.78 (Range 33, Step 1) - \$28.91 (Range 33, Step 5) Per Hour

Add'l Salary Info

*Per CSEA contract hiring may be made up to step 3

Length of Work Year

9.6 months per year

Employment Type

Part Time

Requirements / Qualifications

Education and Experience Requirements:

Bachelor's degree in a job-related area with a minimum of 24 college-level semester units in early childhood education or child development and includes the three core courses: Child Growth & Development, School, Family & Community, and Program/Curriculum.

One year of teaching experience in a licensed child care center or comparable group child care program.

Certificates and Licenses:

Early Childhood Education Certificate - Site Supervisor or higher.

Valid Pediatric First Aid and Pediatric CPR certificates, and a Valid California Driver License

One 22.5 hours/week Preschool Instructor position available.

Comments and Other Information

Please attach copies of the required certificates (valid Children's Center Permit, valid Pediatric First Aid and Valid Pediatric CPR certificates, and unofficial transcripts or report cards showing completed college units). Applications will be reviewed, and those applicants submitting the required information showing they meet the above minimum qualifications will be invited to a written test (date to be determined), at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley. Please bring a valid I.D. and allow 1.5 hours for the test and instructions.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Behavior Intervention Assistant at Fountain Valley Elementary School District

Application Deadline

8/18/2025 3:30 PM Pacific

Date Posted

8/4/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay Range

\$26.52 - \$32.24 Per Hour

Add'l Salary Info

\$26.52 - \$32.24 (Range 44, 5 Steps) *Per CSEA contract, hiring maybe made up to step 3

Length of Work Year

9.55 months per year

Employment Type

Part Time

Requirements / Qualifications

Experience: Job-related experience is required.

Education: Targeted, job-related education with study in job-related area.

Certifications: Current CPR and First Aid

Completion of Pro-Act and Applied Behavior Analysis trainings by end of probationary period.

The current position is 28.75 hours per week.

Comments and Other Information

Applications will be screened for minimum qualifications before the performance interview. Applicants who meet the minimum requirements will be invited via email to the technical interview to be held the week of August 18, 2025. Please watch your email for further information once you apply.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Custodian at Fountain Valley Elementary School District

Application Deadline

8/6/2025 3:30 PM Pacific

Date Posted

7/16/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay Range

\$25.23 (Range 39, Step 1) - \$30.66 (Range 39, Step 5) Per Hour

Add'l Salary Info

*Per CSEA contract, hiring may be made up to step 3

Length of Work Year

12 months per year

Employment Type

Full and Part Time

Requirements / Qualifications

Job-related experience and a high school diploma or equivalent are required.

These are evening positions—hours to be determined.

Comments and Other Information

The examination process is a written test to be given on a date and time to be determined at the Fountain Valley School District, 10055 Slater Avenue, Fountain Valley. All applicants are invited to attend, as there will be no screening of applications before the test. Please allow at least 1 hour and 15 minutes for check-in, instructions, and the test. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. Applicants are expected to meet the minimum qualifications stated above.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Instructional Assistant - 2025-2026 Pool - Kindergarten & Transitional Kindergarten at Fountain Valley Elementary School District

Application Deadline

9/3/2025 3:30 PM Pacific

Date Posted

8/13/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

2

Salary

Add'l Salary Info

\$21.11 - \$25.68 per hour (Range 21, 5 steps) for Instructional Assistant (Kinder and TK)

Length of Work Year

9.6 months/year

Employment Type

Part Time

Requirements / Qualifications

Job Descriptions for Instructional Assistant can be found on the Fountain Valley School District website, which includes experience and educational requirements.

All applicants are invited to attend the written test - date to be determined.

Candidates that have already passed the No Child Left Behind (NCLB) test will not need to take the test again but must contact Lisa O'Cain at ocainl@fvsd.us to verify scores before the written exam date.

IA Kindergarten hours are 17.5 hours/week and IA Transitional Kindergarten hours are 28.0/week and \$21.11 - \$25.68 per hour (Range 21, 5 steps). Per the CSEA contract, hiring may be made up to step 3.

Comments and Other Information

The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. This examination process is being conducted to fill current and future vacancies as well as to add to our substitute lists.

Candidates who pass each part of the written test and the oral interview will be considered for hire.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Instructional Assistant Mild/Moderate and IA Moderate/Severe at Fountain Valley Elementary School District

Application Deadline

Until Filled

Date Posted

8/4/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

5

Salary

Pay Range

\$21.93 - \$26.66 Per Hour

Add'l Salary Info

\$21.93 - \$26.66 per hour (Range 25, 5 steps) for Instructional Assistant Mild/Moderate

Length of Work Year

9.6 months/year

Employment Type

Part Time

Requirements / Qualifications

Job Descriptions for the two positions can be found on the Fountain Valley School District website, which includes experience and educational requirements.

Candidates that have already passed the No Child Left Behind (NCLB) test will not need to take the test again but must contact Lisa at ocainl@fvsd.us to verify scores before the test.

IA Mild/Moderate hours are 28.75 per week and \$21.93 - \$26.66 per hour (Range 25, 5 steps). Per the CSEA contract hiring may be made up to step 3.

IA Moderate/Severe hours are 28.75 per week and \$23.09 - \$28.06 per hour (Range 30, 5 steps). Per the CSEA contract hiring may be made up to step 3.

Comments and Other Information

All applicants will be invited to attend the No Child Left Behind written test and information about testing will be communicated via email. The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. This examination process is being conducted to add to our substitute lists as well as to fill current and future vacancies. Candidates who pass each part of the written test and the oral interview will be considered for hire.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)